Parents and Students,

Welcome back to MCHS for the 2020-2021 school year! During these unprecedented times, please know that everyone here is doing our absolute best to ensure a smooth, successful year for all our students.

As you have chosen the all virtual path for the fall semester, there is some important information you need to know about how this will work.

- You will need to check Thrivist and Edgenuity daily for your assignments.
- Check your email daily for important communication from teachers and administration.
- You should log in to Thrivist and Edgenuity via Clever. You can find the link to Clever in the MMSD managed folder in Chrome.
- Courses not available via Edgenuity will be placed in your Thrivist class by your teacher.
- Pay attention to your course schedule in Edgenuity and make sure you stay on track with course completion.
- Your teachers will have office hours available on Fridays and they will communicate those to you. They will also be available on a daily basis to answer questions and concerns via email. Please reach out to them if you need help with an assignment or have any questions about the content.
- You risk being counted absent if you do not stay up to date on your work.
- Check your library class in Thrivist regularly.
- Complete your Internet Safety Training module in Edgenuity no later than August 14.
- If you have technical issues with your computer, try restarting it. If that doesn't work, go to Clever and submit a Help Desk ticket.

I know this seems like a lot, and it is, but I am confident that together we will make this a successful school year. Please reach out to the appropriate faculty or staff with any questions you may have. Communication will be the key this year to making things work.

Regards,

Mark Neal
Principal
Millington Central High School

How to login to Thrivist

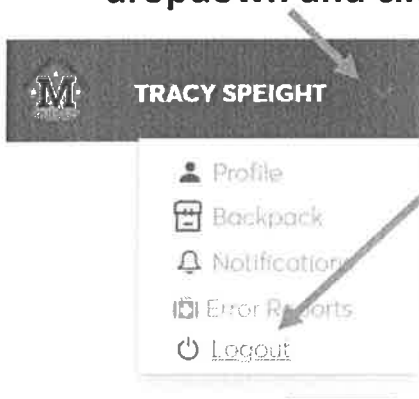**5. You should see this.**

Clever

Logging you in

6. Then you are in!

7. When you are finished, make sure you log out of Thrivist by clicking the dropdown and clicking Logout.

TRACY SPEIGHT

- Profile
- Backpack
- Notifications
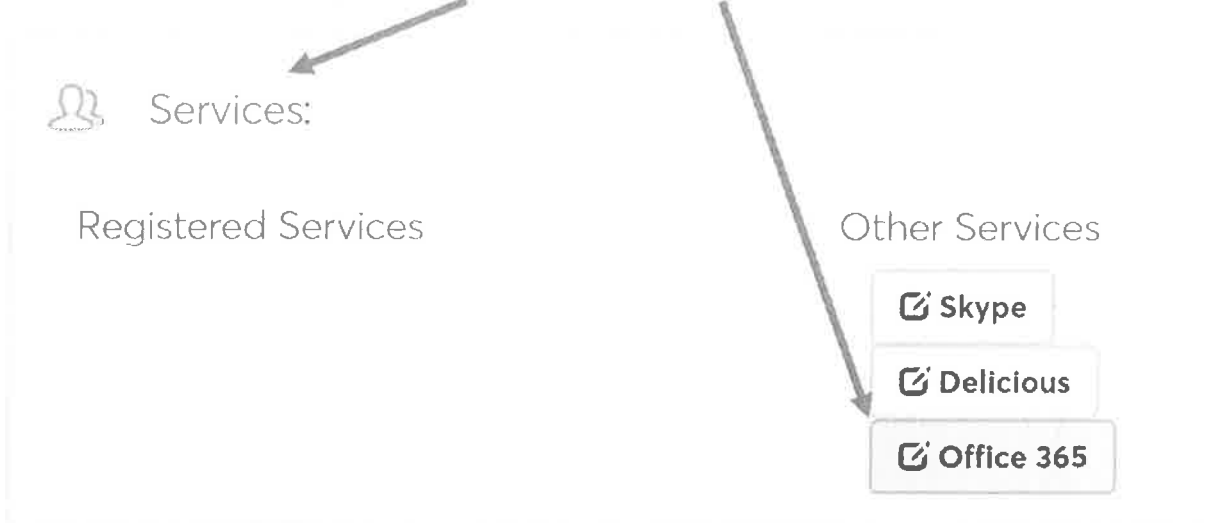- Error Reports
- Logout

8. Quit Chrome.

How To Integrate OneDrive into Thrivist

1. Students should save everything to OneDrive.
2. Login to Thrivist.

3. Click on the dropdown by your name, then Profile.

TRACY SPEIGHT

- Profile
- Backpack
- Notifications
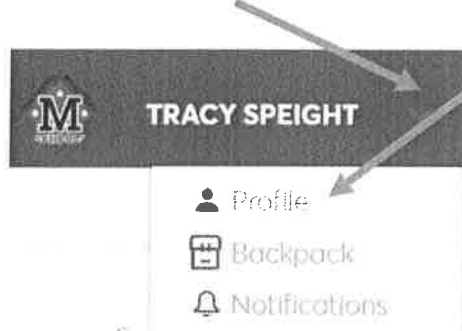
4. Scroll down until you get to Services, then click Office 365.

Services:

Registered Services

Other Services

- Skype
- Delicious
- Office 365

5. Click on Register.

Authorize Office 365

Office 365 Access

Once you authorize us to see your Office 365 you'll be able to submit your assignments directly from One Drive, and create and share documents with members of your classes.

CANCEL   REGISTER

6. Click on your account.

Microsoft

Pick an account

Tracy Speight
tspeight@MillingtonSchools.org
Signed in

⋮

7. You may get this, click Accept.

Microsoft

tspeight@millingtonschools.org

Permissions requested

Thrivist Production
millingtonschools.org

This app would like to:

∨ Maintain access to data you have given it access to

∨ Sign you in and read your profile

∨ Have full access to your files

Accepting these permissions means that you allow this app to use
your data as specified in their terms of service and privacy
statement. **The publisher has not provided links to their terms
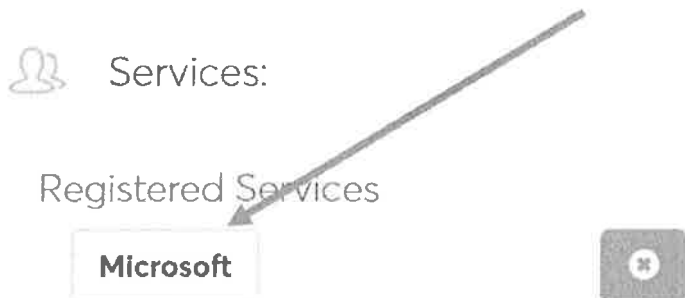for you to review.** You can change these permissions at
https://myapps.microsoft.com. Show details

| Cancel | Accept |

How To Integrate OneDrive into Thrivist

8. You should get this, click Close.

Info

Office 365 account successfully added!

CLOSE

9. You should have Microsoft under Registered Services.

Services:

Registered Services

Microsoft

10. When students are ready to turn in an assignment, they will Click Upload from OneDrive (sorry could not get a screen shot).

Parent Access to Thrivist

1. Go to **lms.millingtonschools.org**
2. **Click on Parent Registration.**

Parent Registration

 Welcome to MMSD Thrivist

LOGIN

Your Login

PASSWORD

Your Password

Forgot Password?   LOGIN   OR

3. **Put in your email that you used for _Parent Email_ in Skyward. Click Request Password.**

YOUR EMAIL

Your Email

Enter your e-mail and we'll send you a link to change your password

Request Password

4. **You should get this.**

The password reset information has been sent to your email account.

Parent Access to Thrivist

5. **Go to your email and you will get this. Click on the link.**

You requested a confirmation of your password for logging into Curve.

This address is associated with the following accounts:

Click here to set a new password

6. **Put in a password, you can use whatever or the same password. Click Update Password.**

Change Login Password

NEW PASSWORD

New Password

CONFIRM NEW PASSWORD

Confirm New Password

UPDATE PASSWORD

7. **Go back to Thrivist and put your login (your Parent Email in Skyward) and password. Click Login.**

Welcome to MMSD Thrivist

LOGIN

Your Login

PASSWORD

Your Password

Forgot Password?   LOGIN   OR

Parent Access to Thrivist

8. Once you have logged in, you should see your students' classes. If you have multiple students and their teachers are using Thrivist, you should see both.

Welcome to Edgenuity®, Parents!

We are genuinely excited to embark on a journey toward academic success with your student. There is a great deal of information available to guide you and your student along the way, including how-to and Quick Start guides for success.

Included in This Guide

- Edgenuity Overview
- Tips to Help Your Student Succeed
- Logging in to the System
- Sample Student Progress Report
- Requesting Your Student's Progress Report

Edgenuity Overview

Edgenuity provides an exciting and engaging educational environment that is designed to capture attention and draw students into the interactive world of online and blended learning.

Edgenuity has provided online and blended learning solutions for students since 1998. Through our experience with teachers, students, and parents, we built an engaging and effective curriculum that connects science, math, language arts, social studies, and elective courses to your student's everyday world.

Using a combination of animations, simulations, video-led direct instruction, relevant websites, and a myriad of activities that support the lesson's topic, students have a wealth of information at their fingertips that can be reviewed as many times as necessary to achieve mastery. Edgenuity strongly believes that each student acquires information in his or her own way, so our courses are designed to provide students with activities that support the ways they learn best.

To ensure your student's experience with Edgenuity is successful, we wanted to introduce ourselves and provide information that will enable you to partner with us in this goal. We are thrilled to have you and your student join the Edgenuity family. Good luck, and have a terrific year!

Tips to Help Your Student Succeed

FOCUS ON THREE THINGS: TIME, EXPECTATIONS, AND ENCOURAGEMENT.

- **Time:** If your student is able to work on Edgenuity courses from home, make sure your student has scheduled enough time to complete daily assignments at a reasonable pace. If your student works on Edgenuity courses on-site at school, then encourage your student to schedule time to review his or her printed eNotes before taking assessments.

- **Set High Expectations:** Encourage your student to actively use the Assignment Calendar to track what course work he or she should be completing each day. Setting and achieving daily goals helps keep students motivated and determined to succeed.

- **Ask for Feedback and Provide Encouragement Every Day:** Check in with your student by asking:

  - What did you learn today?
  - What did you accomplish today?
  - What did you find challenging today?

  - How did you overcome those challenges?
 - How can I help you achieve success?

Logging in to the System

The Internet address for Edgenuity is **learn.edgenuity.com/student**. Please note there is no www before the web address.

Once you type this web address into your Internet browser, you will be taken to the Edgenuity login page. ~~Here, your student will be able to log in and access his or her dashboard and courses.~~ →Students will log in via Clever.
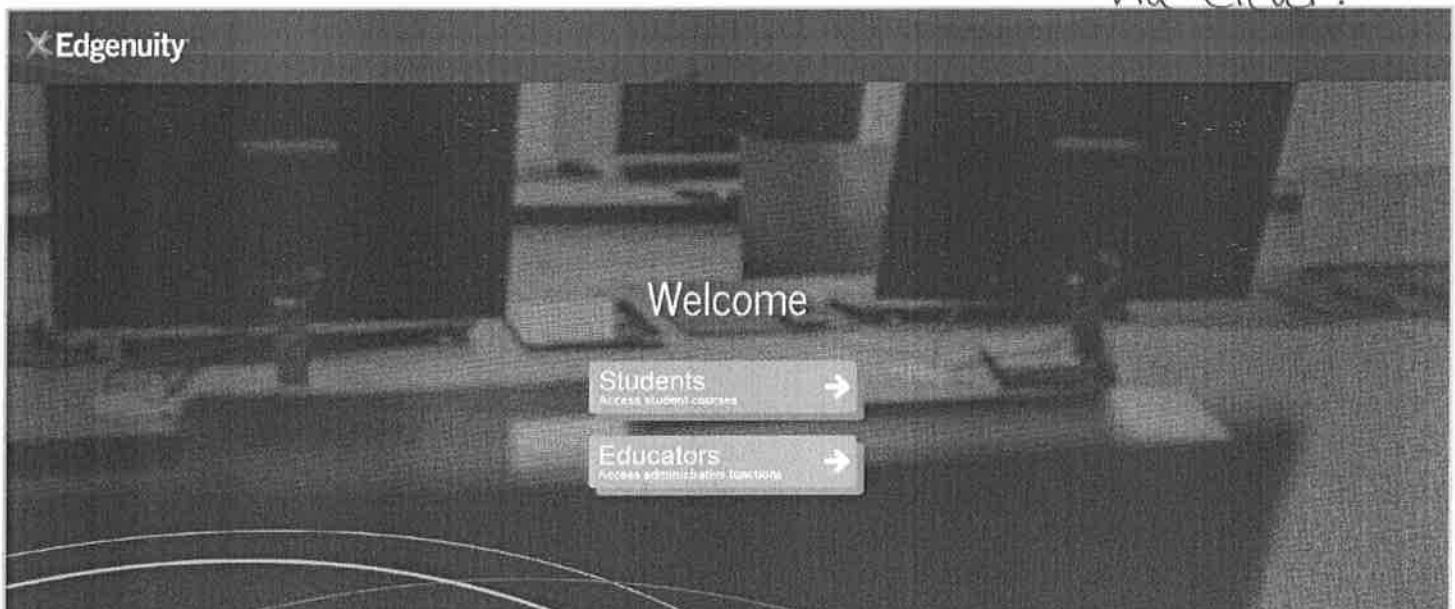
Student Progress Report

Knowing how your student is performing in his or her courses is important. We want to make sure that you not only have access to that information, but also know how to interpret it.
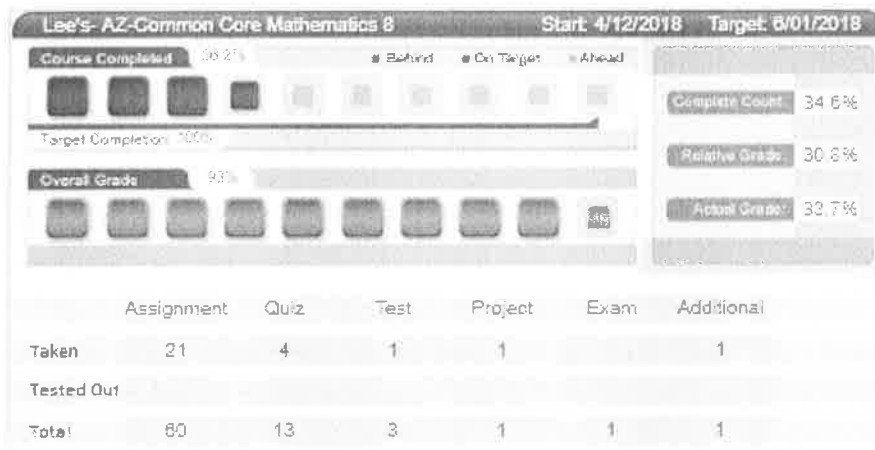
NAME OF COURSE: At the top of the report, you will see the name of the course.

COURSE COMPLETED: There are three elements in the Course Completed section that inform you of the progress your student is making in that specific course:

- **Course Completed percentage:** This number indicates what percentage of the course your student has completed, working toward the goal of 100% completion.

- **Color-coded completion squares:** The colors in the square blocks just below the Course Completed percentage represent your student's progress:

  - **Red:** Your student is falling behind.
  - **Blue:** Your student is on track.
  - **Green:** Your student is ahead of schedule.

- **Target Completed:** This indicates how far along in the course your student should be.

OVERALL GRADE: This percentage represents the grade your student has acquired thus far in the course, based on all activities and assessments completed:

- **Overall Grade percentage:** The percentage grade is based on a 100-point scale.

- **Color-coded grade squares:** Quick-reference colors indicate what your student's grade is:

	Assignment	Quiz	Test	Project	Exam	Additional
Taken	21	4	1	1		1
Tested Out						
Total	60	13	3	1	1	1

- **Red:** Grade is between 0 and 59 percent.
- **Orange:** Grade is between 60 and 69 percent.
- **Yellow:** Grade is between 70 and 79 percent.
- **Olive:** Grade is between 80 and 89 percent.
- **Green:** Grade is between 90 and 100 percent.

- **Complete Count:** Percentage of activities in a course that are completed
- **Relative Grade:** The grade that a student would receive if s/he stopped working and received 0% for all unfinished activities
- **Actual Grade:** Overall grade adjusted for progress if student is behind

Requesting Your Student's Progress Reports

We encourage you to be an active part of your child's experience with Edgenuity. As such, we want to keep you informed of your student's progress by offering you the ability to receive daily, weekly, or monthly Progress Reports via email.

If you would like to receive your student's Progress Report, please contact his or her Edgenuity teacher or other appropriate school staff member and provide them with the following information:

- Your student's first and last name
- Your first and last name
- Your email address
- An additional email address, if necessary
- How often you want to receive the Progress Report (daily, weekly, or monthly)

We are extremely pleased to have you and your student join the Edgenuity family.

Have a great school year!

> "I feel engaged and involved. It's motivating. The challenge is refreshing."
>
> **ANDREW** | High School Student

Edgenuity
where learning clicks

877.7CLICKS | solutions@edgenuity.com
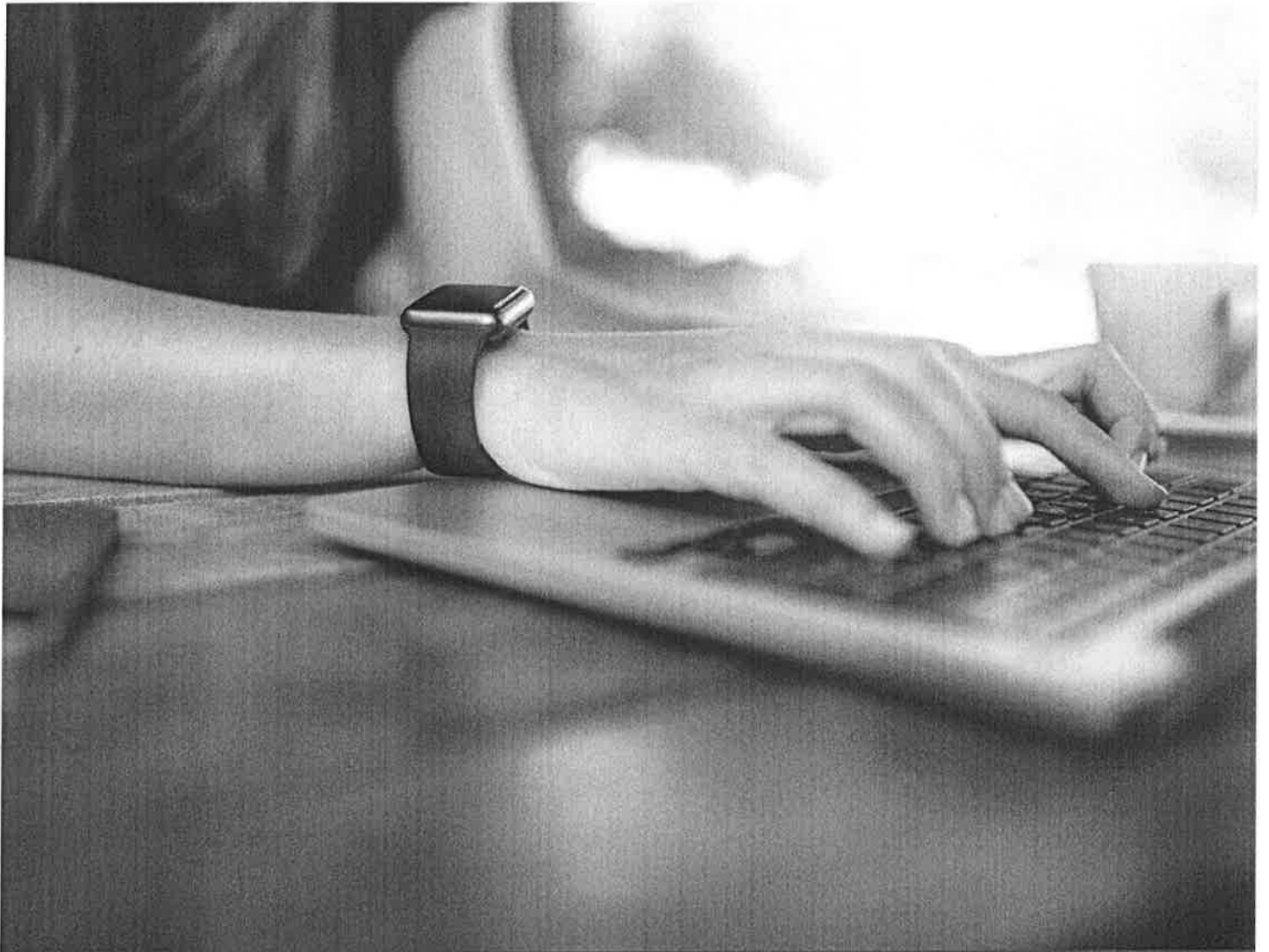
✳ Edgenuity® Student Guide

Introduction to Edgenuity Courseware™

Contents

Introduction

We are so excited that you are joining us on an adventure in online learning! Edgenuity has created an inviting, interactive learning environment to help guide you towards your academic success.

Your courses contain standards-based instruction with lessons from expert, on-screen teachers and multimedia tools and resources. You will be presented with real-world applications, allowing you to build your content knowledge and essential skills, while also inspiring a deeper understanding.

Your Edgenuity account not only provides access to your coursework, it is also where you can find view your progress report, monitor your daily assignment calendar, and access additional features designed to keep you informed and in control of your own education.

This guide is intended to help you become comfortable navigating your courses and walk you through everything you need to know to be successful with your Edgenuity program, in your own time and at your own pace. Our best to you as you start this journey in your online course!

Grade Weights

To be successful in your online courses, it's important to know how your work will be graded. Your overall grade is determined by calculating the weighted averages of your activities. Your teacher will be able to provide you with the grade weight percentages that have been assigned to your course, and you can keep track of those activity weights here.

Activities	Weight
Assignments	%
Essays	%
Labs	%
Projects	%
Additional Activities	%

Assessments	Weight
Quizzes	%
Tests	%
Exams	%

> Courses may not include every activity listed here, so be sure to check with your teacher about which of these activities will be in your course.

Accessing Courses

1. Log in to https://learn.edgenuity.com and click the Students button. Or follow your teacher's login instructions if they are different.

2. On the login screen:

   - Enter the username and password provided to you by your teacher.

   - Click the Log In button.
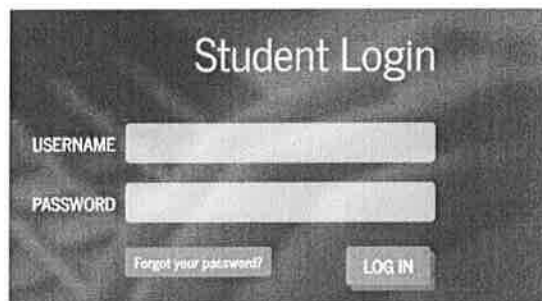
Your Home Page

1. Here you see a list of all courses assigned to you, along with your current progress and course grade.

2. Click on the title of the course to explore the course map.

3. Or, click any blue Next Activity to begin working immediately in the course.

   A progress bar shows your current progress. It also displays target progress if a start and target date have been assigned to the course by your teacher. This progress bar is blue if you are on track, green if you are ahead, and red when you start to fall behind.

   The course tiles will also show you the current grade in each of your courses.

   The icons at the top of each tile indicate the type of Edgenuity program you are assigned:

   Courseware   MyPath   UpSmart

Your Course Map

1. From the **Home Page**, click the title of the course that you would like to work on.

2. Here you see the course map displaying all activities assigned to you. The map auto loads to the next activity in the course, and you can use the course outline located to the right to see what has been assigned.

3. Due dates appear next to each activity if your teacher has set a target date. This helps you stay on track by completing your daily assignments.

4. Above the course outline is a downloadable Course Report that you can use as an assignment calendar and to track your progress and activity scores.

5. Click a lesson title in the blue bar to view the lesson objectives, standards, and transcripts.
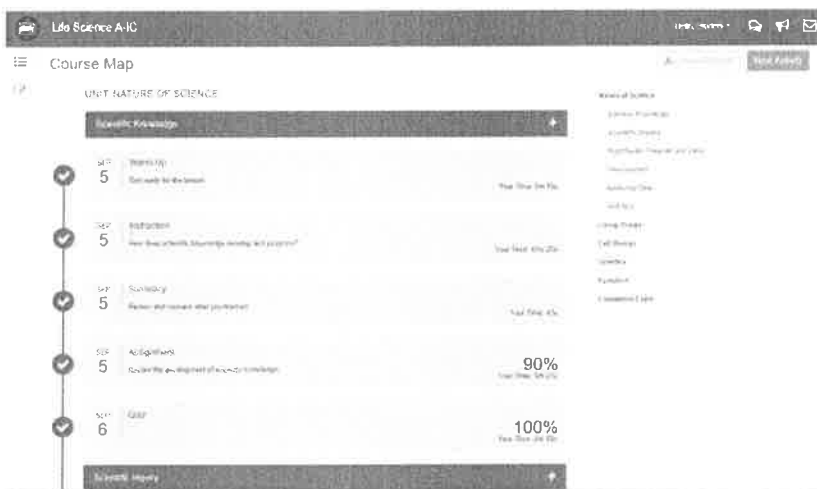
6. When you complete your assigned coursework for the day, click the Courseware icon at the top left to navigate to another course or return to the **Home Page**.

> By default, you are required to complete activities in the order in which they are assigned—unless your teacher has enabled Free Movement, you need to complete each activity in its entirety before moving on to the next activity.
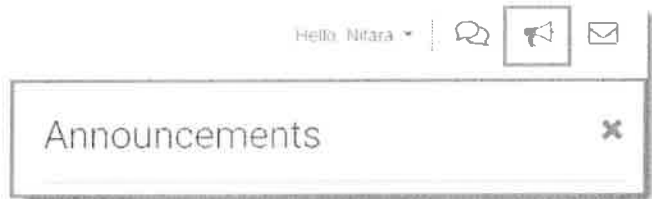
Communication Tools

Often times a district, school, and teacher want to reach out with important information. Edgenuity also wants you to be able to reach out to your teacher and collaborate with others in your class. Let's take a look at the three different ways this can be done.

1. Collaboration Corner: a discussion thread set up by an educator to allow you to interact in group discussions with other classmates.

   Hello Nitara ▾

   Collaboration Corner ✕

   Lee- 8th grade Math- 1st Period   View
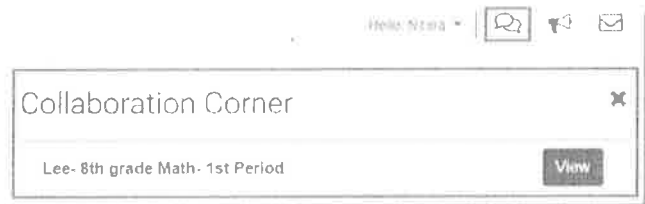
2. Announcements: find information from your district or school.

   Hello, Nitara ▾

   Announcements ✕

3. Email: communicate directly with your teacher.

   hello, Nitara ▾

   Email Messaging   New Message ✕

   View: Inbox   •

   Alexander Lee   6/8/2016
   Tomorrow   3:02 PM
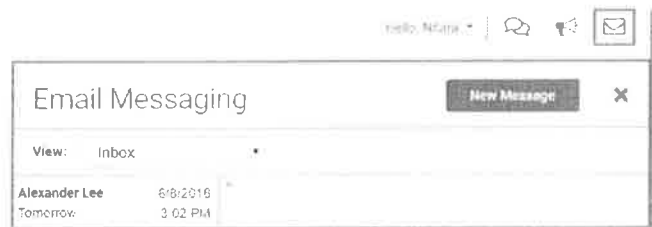
Courseware Learning Tools

Your online courses include a number of tools available to support your learning. You can take digital notes (eNotes), use the online glossary to view new vocabulary, and even read transcripts of the video instruction to ensure you don't miss key information.

Many courses also have subject-specific tools available like calculators, formula sheets, and the periodic table. And if your teacher enables additional tools for you, you could have access to translate the text you see on screen into one of over 60 languages, or even have text read aloud to you. Let's take a look at some examples.

1. Every lesson in your course gives you access to electronic notes (eNotes), an online glossary, video instruction transcripts, and a highlighter tool.

2. Open these tools by clicking the **orange plus sign** at the top right corner, found under your name.
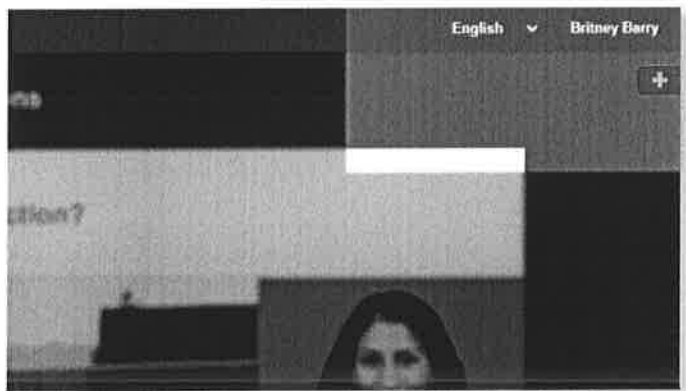
3. Edgenuity automatically detects your screen size and adjusts to give you the best learning experience. On smaller screens, tablets, or mobile devices, you might find tabs across the top instead of the plus sign.
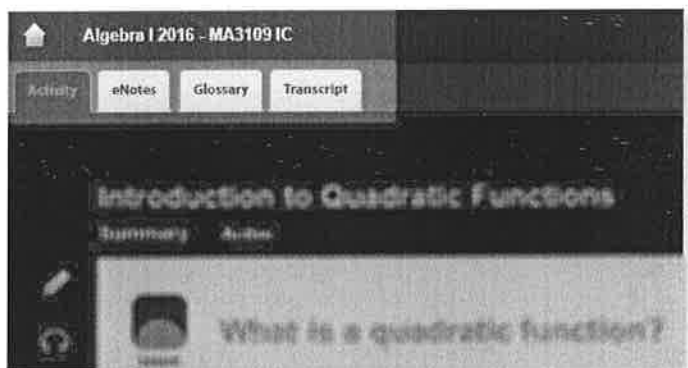
4. Click on any tab to see the related information:

- eNotes: take notes as you are learning; your teacher may allow you to access these notes during your assessments

 Click these arrows under the eNotes tab to open and close the advanced view you see here. You'll have access to additional formatting, an equation editor, as well as tables.

- Glossary: access key vocabulary terms for your lesson and also look up unfamiliar words

- Transcript: read the text of the video instruction

 Highlighter: highlight text on the screen in various colors; these highlights do not disappear unless you choose to clear them; they will show up the next time you log into your course.

Learning Tools Enabled by Your Teacher

Read-Aloud: highlight the text on screen and have it read aloud in English; or any of the first 5 languages that appear in the translation tool (see below). After highlighting text, hover over the read-aloud icon, then click play.
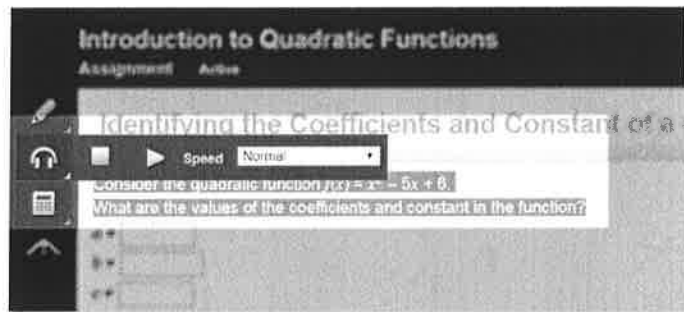

Translation: translate any text on screen into one of over 60 different languages; opening the transcript tab first allows you to translate the transcript into your home language too!


Subject-Specific Tools

1. **Math Courses**

   - Calculators: there are a number of calculators available as needed, including standard, graphing, regression, and statistics calculators; not all math courses have calculators available.

   - Resources: you may need access to helpful formula sheets or additional resources which are found at the bottom of the toolbar.
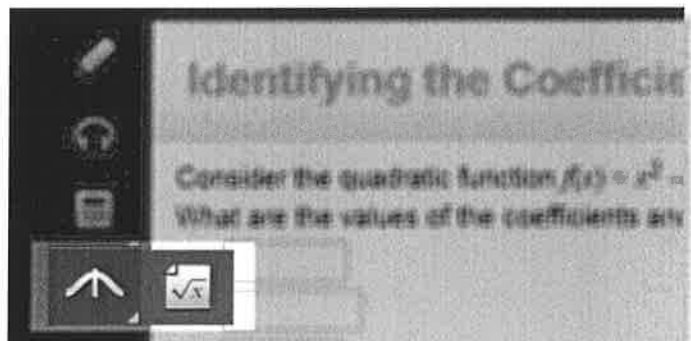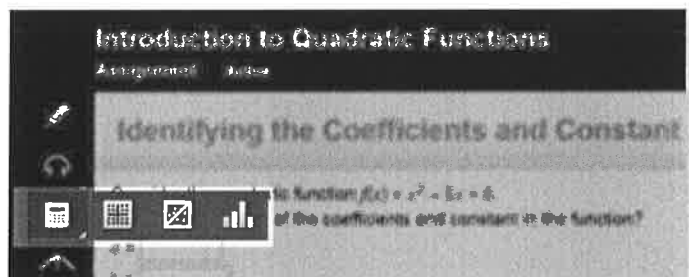
2. **English Language Arts Courses**

   - Grammar Handbook: this is your comprehensive guide to all things grammar-related located at the bottom of the toolbar.
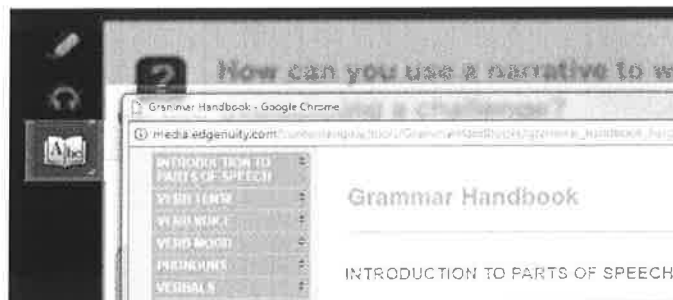
3. **Science Courses**

   - Calculators: similar to Mathematics courses, you have access to calculators when they are required to complete your coursework.

   - Periodic Table: this tool may appear for some, but not all, science courses.
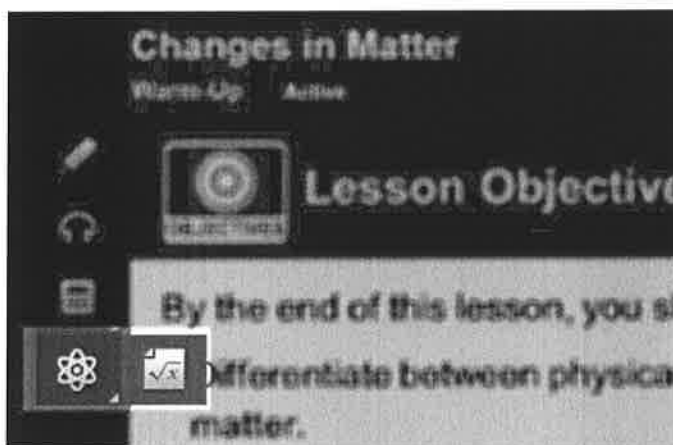
Student Reports

You have access to several reports that are helpful for staying on track to complete your coursework, view your progress, and monitor your own grades.

1. Course Report: provides detailed information about all activities assigned to you within a selected course. Access the Course Report by clicking the button on the top right within the **Course Map**.

> **The Course Report also serves as an assignment calendar. Print this report and check off each of your assignments as you work through the course!**

2. Attendance Log: keep track of your daily activities through the attendance log, found on the Profile menu after clicking on your name in the top right corner.

3. **Progress Overview**: easily monitor your progress and grades within each course by visiting the Progress Overview report. This report is especially helpful to see how your course grade is calculated, how much work you've completed, and also how far along you are when your teacher assigns a target date for you.

4. **Fitness Log**: when enrolled in a fitness course, track your fitness activities- strength, cardio, and flexibility- into a log.
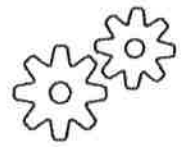
This icon will only appear for fitness-related courses.

YOU CAN USE THE EDGENUITY STUDENT GOAL SHEET TO KEEP YOURSELF ON TRACK IN YOUR CLASSES. Setting goals is an important step towards success!

****

READ AND SIGN THE ACADEMIC INTEGRITY POLICY. SEND A PICTURE OF THE COMPLETED FORM TO MS. SZALAY VIA EMAIL BY AUGUST 14.

Edgenuity Student Goal Sheet

GOAL SETTING INSTRUCTIONS
Complete this sheet to set and track your goals and progress.

"I set and meet my own goals!"

Student Name _____   Date _____

Edgenuity Course(s) _____   Teacher _____

My goal(s) for this course is/are _____

Total Time per Week _____   # of Lessons Completed per Week _____   Grade % Earned _____

STUDENT PROGRESS MONITORING
Using your Organizer Reports, analyze your Attendance Log, Progress Report, and Scores and Feedback. Record the information in the chart below.

WEEK	TOTAL TIME ACTIVE	TOTAL # OF LESSONS	OVERALL GRADE %

STUDENT-TEACHER CONFERENCE
Meet with your teacher and check progress toward your goals.

Date _____   Student Initials _____   Teacher Initials _____   Comments _____

Date _____   Student Initials _____   Teacher Initials _____   Comments _____

Date _____   Student Initials _____   Teacher Initials _____   Comments _____

Academic Integrity Policy

Edgenuity
where learning clicks

I AM AWARE THAT:

- I will be required to check the announcement section of Edgenuity daily.
- The Organizer has all of the tools necessary to help regulate my progress and online behavior.
- I will be required to take notes for each lesson for quizzes and test. This can be via eNotes or a traditional notebook. If I don't take notes, I will be required to redo the direct instruction lecture.
- I will be given 2 attempts to master each test and quiz with a 70% or higher, and that if I do not master the test after two attempts, I will have to complete an assignment at the discretion of the teacher to earn another attempt to master the test.
- I must complete all required coursework for S1 by December 18.
- If I am behind or failing, contact will be made with parents / guardians.

I AM COMMITTED TO:

- Actively participating in the online education program.
- Logging on daily and keeping up with my daily targeted completion percentage and / or # of activities completed.
- Passing all tests with a 70% or higher.
- Communicating with the teacher regarding any problems I have with the assignments or the program.
- Abiding by the district technology acceptable use requirements.

I PLEDGE THAT I WILL NOT:

- Plagiarize or cheat in Edgenuity.
- Post assessments, assignments, answers to assessments or assignments, or any other curricular materials on any media that can be seen by other students or other third parties.
- Give unauthorized assistance on assessments.
- Allow parents / mentors / guardians to give assistance on assessments.

My signature below confirms that I have read, and agree to abide by, the Academic Integrity Policy. Violations could result in a warning, loss of credit, and/or expulsion from school.

Student Signature: _____

Student Printed Name: _____ Date: _____